



California-Nevada Chapter of the American Fisheries Society Executive Committee Meeting

California Department of Water Resources
3500 Industrial Blvd., Room 106, West Sacramento, CA
December 19, 2017 (6:00 pm – 7:30 pm)
Call In: 916-574-2557

Meeting Minutes

1. Call to Order and Verification of Quorum (6:06 pm):

- 3 elected officers and 3 standing committee chairs:
 - Officers: Laurie Earley, Jim Hobbs, Steve Brumbaugh, Stephanie Theis
 - Committee Chairs: Lisa Thompson, Sean Luis, Kelly Souza, Brittany Davis, Ramona Swenson, Shawn Acuna, Gary Sprague, Wayne Lifton
 - Student Subunits: Sean Luis, Nicole Aha, Katie Kobayashi, Kat Dale

2. Focused Discussion and New Business - Laurie Earley

- New meeting format so that we can spend more time on issues often rushed at the end
- Donation request from the Puerto Rico chapter - \$100 to \$10,000. Southern Division meeting being held in PR.
 - Meeting in March
 - Need money to help prepare the meeting
 - Newest AFS chapter
 - Want to help make it a successful meeting
 - Sponsorship to be highly publicized
 - Suggest donating \$500, budget can handle this
 - Motion: Jim
 - Second: Brittany
 - Motion approve

3. 2019 National Meeting Planning - Laurie Earley

- Steve and Laurie talked with WD officers to discuss roles and responsibilities
- WD will provide support but looking to us to provide assistance and help staff the planning committee

4. Secretary Report – Stephanie Theis

- November retreat minutes
- Motion to approve: Steve
 - Second: Laurie
 - Motion Approved
- October meeting minutes - meeting minutes were lost. Recalled items from December include:

- Action item to Stephanie to call about Miller and Lea
- Ramona agreed to chair the Bylaws and Nominations Committee
- Jim will purchase computers
- Ramona to work with Tim to finalize Reno bylaws (NOTE: Discussion following meeting with Tim indicated that the Reno bylaws were approved by vote in October)
- Will take the October agenda and fill in some blanks with a note indicating minutes were lost

5. Treasurer Report – Jim Hobbs

- Account Update:
 - Checking: \$107,089.56 (as of Dec 19)
 - Savings: \$38,458.88 (end of November)
 - Merrill Lynch: \$101,355.73 (end of November)
- Several checks totaling \$7,215 deposited on Dec 1, including from DWR for registration for last year's meeting.
- Donations deposited for the SLO 2018 meeting:
 - EBMUD: \$1,000
 - Floy Tag: \$400
 - Oregon RFID: \$2,500
- Checks received from:
 - ESA: \$1,000
 - Sonoma County Water Agency: \$1,000
- Received notice from the IRS - our accountant was late in filing the 2016 tax return. Accountant has been notified. Jim will follow up

6. President Report – Laurie Earley

- WDAFS Mid-year Meeting update
 - Financial committee - Oregon has moved forward with preparing a financial sustainability plan. Chapter to review and see if we can adopt some measures and use to help determine our budgeting process
 - Diversity and Inclusion Committee - hoping to develop this committee similar to one developed by Oregon
 - Planning for AK meeting on May 21 - call out for technical sessions
- Parent society will provide plaques for awards if we request. Plaques are \$20. Laurie will talk to Pat about this
- New constitutional consultant - Dennis Reicke
- Dues increasing in 2018 from \$80 to \$95 because all members will now have free access to all journals
- Pebble Mine letter - Headquarters did not reach out to any chapters before this letter went out - caught AK chapter off guard. Mention was made to HQ that if any letter is being submitted in any chapter region, they should reach out to the chapter before submitting for any discussions or concerns

7. Past President Report - Joe Merz, not present

- Report card to be restructured

- 2018 plan of work and 5-year planning to be incorporated for the next report card

8. President-Elect Report – Steve Brumbaugh

- 2018 Meeting Update
 - Up to 3 plenary speakers (Steve Gaines, Jesse Trushenski, Paul Jenkin). Looking to secure a 4th
 - Jackie Watson invited to speak at the introduction
 - Call for symposia was extended because not enough submissions. Lisa will send out a reminder (new deadline on Dec 22). Steve will provide the language
 - 4 symposia so far
 - Dave Frixel working on spawning run - ran into issues with the City (wanted to charge large fees to use the park). Need to set up as an unofficial event to avoid fees
 - T-shirts - logo for chapter on front and conference logo on back - looking into the pre-order option
 - Dry bags for give-away still the best option
 - Up to \$17K in pledged sponsorships with \$3-5 more
 - 9 to 10 vendors signed up so far - sending logos to Brit to post on web site
 - Next planning committee on Jan 11 at 4-30
- AFS Policy Webinar Update
 - Reviews on waters of the U.S. - preparing letter to send to EPA
 - Comments on federal budget, including not making huge cuts to science-based programs
 - Pebble Mine
 - Off-shore aquaculture
 - Looks like they wait for members to come to them with issues - don't do much outreach
 - Magnuson Stevens Act reauthorization - called for special committee to work on this issue
 - People interested in getting involved should email Drew Winters
- WD meeting update provided
- New editor for Tributary Newsletter
- 4 candidates for WD president and 4 candidates for national president

9. Time & Place – Kelly Souza

- To date, 14 people have registered for annual meeting

10. Student Subunits Updates

- Sacramento-Davis - Sean
 - Discussed proposals with the Santa Cruz students
 - 7 people interested, 2 oral presentations, 2 posters, rest volunteer only
 - Food, mileage, lodging for 4 rooms - total \$1,861
 - Will submit form to request funding - before January 18
- Humboldt State University - not present
- Santa Cruz- Monterey Bay Area - Kat
 - Will submit form to request funding
 - Upcoming events

- Data visualization workshop coming up
- Film screening
- Fish printing
- Multiple outreach programs
- Geocaching project
- Cleanups

- Reno - Tim, not present
- Other Student Updates

11. Continuing Education – Brian Mahardja, not present

12. Conservation – Gary Sprague, no update

13. Communications – Lisa Thompson, Brittany Davis

- Will post bios for the plenary speakers once receive them all
- Web site- history page up and running
- Early-bird announcement for early registration will be sent out in early January - combine with newsletter?
- Newsletter - make the newsletter the big announcement on the meeting (list some speakers, candidate bios) - January 14

14. Bylaws and Nominations – Ramona Swenson

- Update on UNR bylaws need to be submitted (Note: Reno Bylaws were voted on in October meeting)
- Procedures manual bylaws appended at the end were 2008, but we have more recent bylaws. Updating procedure manual is just a vote by Ex Com, however updating the bylaws requires posting at least 30 days before the meetings to be voted on at meeting members and then approved by the governing committee (need to go through the constitutional consultant first)
- Discussed amending the bylaws to allow officers (principally the Treasurer and Secretary) to run in consecutive terms. Ramona will present the revisions for approval to the Ex Com before presenting to the members at the annual meeting.
 - According to the current bylaws: “The terms of President, President-Elect, and Past-President shall be one year. The terms of Secretary and Treasurer shall be two years and shall be staggered so that only one of these officers is elected each year. An elected officer shall be ineligible for reelection to the same office for one year after the term expiration date.”

15. Membership – Vacant

16. Student/Young Professionals Travel – Shawn Acuna

- Updated application - needs to be posted on the web site, deadline is Feb 22
- Remind people that it's not just for students but also for young professionals
- Good to include this in the newsletter

17. Merchandise – Christina Parker, not present

18. Policy and Resolutions - Vacant

19. Finance - Wayne Lifton, no update
20. Exhibits - Maddelyn Hardin, not present
21. Chapter Historian – Sean Luis
 - Will start disposing of all documents/records pre-2007
22. Awards – Pat Coulston, not present
23. International Committee - Vacant
24. Old Business
25. New or other Business
26. Next meeting: January 18, 2018
27. Meeting Adjourn
 - Motion to adjourn: Laurie
 - Second: Steve
 - Meeting adjourned at 8:03 pm