



California-Nevada Chapter of the American Fisheries Society Executive Committee Meeting

California Department of Water Resources
3500 Industrial Blvd., Room 106, West Sacramento, CA
20 September 2018 (6:00 pm – 7:30 pm)
Call In: 916-574-2557

Meeting Minutes

1. Call to Order and Introductions

2. Verification of Quorum (6:02 pm)

- 3 elected officers and 3 standing committee chairs
 - Officers: Steve Brumbaugh, Laurie Earley, Jim Hobbs, Rob Titus, Kathleen Berridge
 - Committee Chairs: Heather Benko, Brittany Davis, Ramona Swenson, Kelly Souza, Shawn Chase, Gary Sprague, Wayne Lifton
 - Student Subunits: Zachary Bess (UNR), Arthur Barros (UCD/Sac), Kat Dale (UCSC)

3. Focused Discussion and New Business

- Brief info from Leadership training at National Meeting about Roberts Rules (5 min)
 - Do not need a motion to pass meeting minutes
 - If an item is unanimous “yes”, can ask “does anyone object”
 - State motions upfront, then have a discussion about it
 - Don’t need a motion to adjourn meeting
- Vote on Promotional Material Funds – Heather
 - Motion: To provide \$500 to purchase promotional material for the Chapter.
 - Motion to Approve: Ramona
 - Second: Jim
 - Amendment: To change the amount from \$500 to \$750.
 - Amendment to Approve: Laurie
 - Second: Brittany
 - Discussion: Purchases will be used for promotional materials like a banner, stickers, pins, and other items.
 - Amendment Approved
 - Motion Approved
- Student Colloquium Sponsorship – 2nd week of November, in Oregon
 - Asking for support. Last year we provided \$1,000, \$500 for students (travel), \$500 to the Colloquium.
 - Kat: not a lot of interested from UCSC members, but it hasn’t been well announced yet.
 - Topic will be tabled until October.
 - Action Item: Arthur will ask Brita about for more information about what the Colloquium planners need to host the event and provide travel and lodging for students.
- Placer County Bowl Donation

- The event is a high school student science competition/ nature bowl
- In the past, we have given \$1,000 and asked for a summary of the event with pictures for the news letter
- Motion: Provide \$1,000 to Pacer County Nature Bowl
- Motion to Approve: Laurie
- Second: Rob
- Motion Approved

4. Secretary Report – Kathleen Berridge

- Acceptance of July Minutes
 - No edits for July minutes

5. Treasurer Report – Jim Hobbs

- Account Update as of the end of Aug 2018:
 - Checking: \$82,811.00
 - Savings: \$38,764.71
 - Merrill Lynch: \$103,679.00
 Total: \$224,561.71
- Received confirmation of payment for Registry of Charitable Trust
 - Jim got letter we had not paid Registry in 2012 or 2014
 - Jim paid \$10 late fee and \$25 for each year, \$50 total. Our charitable status is valid
 - Jim has provided accountant all necessary documentation and the accountant will get the taxes filed before out extension deadline
- Deposited two checks, one for \$500 from Western Division AFS for a donation from Bureau of Land Management donation and a check for \$3,900 from National AFS for membership dues rebate for 2017. Not reflected in grand total above
- For those who went to national meeting, send Jim receipts

6. President Report – Steve Brumbaugh

- Attended AFS Annual Conference in Atlantic City
 - Attended several leadership trainings and a unit leader round table discussion
 - Jesse Trushenski, AFS president, gave work plan, main points:
 - 1. Increase soft skills such as how to run meetings, engage with people, etc.
 - 2. Prepare 2020 strategic plan
 - 3. Increase diversity
 - 4. Strengthen AFS publications
 - 5. Improve communication to convey importance of AFS work to the lay audience
 - Learned about Roberts Rules
 - Emerging leaders program
 - Needs to put together annual work plan. One goal is to increase participation, and inform that Cal-Neva is more than just a conference
 - Western Division Meeting- vote on how Western division will divide up national meeting funds. No proposed change in what the Cal-Neva Chapter receives.

Proposed Change: 10% that currently goes to Western Division would get split up; 5% to Western Division, 2.5% to other divisions, 2.5% to other chapters.

7. Past President Report – Laurie Earley

- Work planned during term as Past President
 - Beginning of August, submitted Chapter's 2017/2018 report for governing board
 - Developing a report card to share with membership
 - Working on Strategic Plan 2016-2020 with updates from Ramona's 2016 Strategic Plan
 - Working to develop a recommendation to put money towards small grants program
 - Updating the procedures manual

8. President-Elect Report – Rob Titus

- 2019 National Meeting Planning
 - Atlantic City Meeting was a great learning experience. Learned how the society works in general and about the relationship between parent society and chapters
 - Developing contacts for planning Reno meeting
 - Planning for the Reno meeting is ramping up. Meeting is 1 year away!
 - Still need planning between National AFS and TWS because TWS has a different approach to planning annual meetings. Putting together a call to discuss.
 - Need to begin making local arrangements in Reno, can coordinate with Zach Bess who is in Reno.
 - Direction will be coming out for volunteers soon
 - Symposium topics: Kelly-cannabis issues that bridge both societies (terrestrial and aquatic), AFS led session, others
- Interest from students at Sac State
 - Rob connected with Jessica Nichols, a graduate student at Sac State who is interested in being the point person for a subunit.
 - Rob would like to coordinate the Davis subunit and set up a meeting at Sac State as a recruitment event.

9. Time & Place – Kelly Souza

- 2019 National Meeting Planning
 - Kelly agreed to help Rob with budget committee for National Meeting
 - Action Item: Rob will send Kelly budget spreadsheet from Atlantic City meeting when he receives it
 - Need to start thinking about 2020 meeting, discussion about 2020 meeting after October's meeting

10. Student Subunits Updates

- Sacramento-Davis – Arthur Barros
 - Fall quarter meeting Oct 1st at Woodstocks in Davis
 - Had a booth at Bay Delta Science Conference, 10 new e-mail sign ups
 - Coordinate with Jessica Nichols at Sac State

- Humboldt State University – Aubrey Arevaki, not present.

- Santa Cruz- Monterey Bay Area – Kat Dale
 - Kat attended National Meeting and accepted plaque for outstanding student sub unit
 - Held first ExComm meeting 9/19/18. Started planning the upcoming year. Plan to host one big event per month. Several planned events and other ideas include: Blood drive, fish story telling night, crayfish boil social, panel on women in fisheries, panel on how to get into graduate school, fish print social
 - Hoping to host elections in October
 - Reno meeting: UCSC and CA Society Fresh Water Society would like to host a social, possibly coordinate a Geo-catching activity focused on native fish, fish story telling activity, or symposium
- Reno – Zach Bess
 - Not getting a lot of interested among students at UNR.
 - Continue to help with Reno meeting planning and Native Fish Committee.
- Other Student Updates, no updates

11. Continuing Education – Brian Mahardja, not present

- Tidewater goby work shop this weekend

12. Conservation – Gary Sprague

- **Action Item: Send Prop 3 summary and article for newsletter to ExComm**
- Gary will draft a position letter for recovery of winter Chinook above Shasta. The ExComm will have a discussion of who (USBR, Sec. Zinke, others) to send the letter to and make a motion.

13. Communications – Lisa Thompson and Brittany Davis

- eNewsletter still needs to go out.
- See joint AFS TWS website, <http://afstws2019.org/justification/>, for “Justification letter for your supervisor”

14. Bylaws and Nominations – Ramona Swenson

- Start assigning chapters to people.
- Helping Rob with student activities in Reno.

15. Membership – Heather Benko

- Swag
 - Priority swag: Banner, buttons. Other swag ideas: Pins, eco-pens, flash drive
 - According to Jim, Chapter has \$2,000 in budget for merchandise investment
 - **Action Item: Heather will send out swag ideas and ideas for comment**
- Got 1 e-mail sign up at ES workshop

16. Student/Young Professionals Travel – Shawn Acuna, not present

- Awardees provided summaries to Newsletter

17. Merchandise – Chris Parker, not present

18. Policy and Resolutions – Sheena Holly, not present

19. Finance – Wayne Lifton

- Waiting to talk about small grants.

20. Exhibits – Maddelyn Harden, not present

21. Chapter Historian – Sean Luis, not present

22. International Committee – Esther Tracy, not present

23. Awards – Pat Coulston, not present

24. Native Fish – Shawn Chase

- Workshop in South Lake Tahoe went well. Shout out to Zach Bess and Tom Taylor for all their help.
 - Summaries and pictures are on Cal-Neva website
- Soliciting ideas for another workshop, species specific, etc.

25. Unfinished Business, no update

26. Next Meeting:

- October 18, 2018

27. Meeting to Adjourn: 7:30pm

- Meeting adjourned at 7:34 pm