



California-Nevada Chapter of the American Fisheries Society Executive Committee Meeting

California Department of Water Resources
3500 Industrial Blvd., Room 106, West Sacramento, CA
17 January 2019 (6:00 pm – 7:30 pm)
Call In: 916-574-2557

Meeting Minutes

1. Call to Order and Introductions, Verification of Quorum (6:01 pm)

- 3 elected officers and 3 standing committee chairs:
 - Officers: Laurie Earley, Jim Hobbs, Steve Brumbaugh, Kathleen Berridge, Rob Titus
 - Committee Chairs: Brittany Davis, Sheena Holley, Lisa Thompson, Ramona Swenson, Gary Sprague, Brian Mahardja, Esther Tracy, Heather Benko, Dave Lentz, Wayne Lifton, Shawn Chase, Zach Bess, Kelly Souza, Shawn Acuna, Maddie Harden
 - Student Subunits: John Lui (UCD/Sac), Mark Morales (USCS)

2. Agenda Review

3. FOCUSED DISCUSSION AND NEW BUSINESS

- 150th Anniversary Exhibit for 2020 meeting
 - Some ideas to include: Cal-Neva's involvement in listing winter run Chinook, connect with Sean Luis about historical documents on Dropbox.
- Small Grants Proposal Approval
 - Laurie provided draft proposal with updates from December retreat
 - Motion: To approve program as proposed in small grants proposal Jan. 16, 2019 (Laurie)
Second: Sheena
Motion approved.

4. Secretary Report – Kathleen Berridge

- Finalized December ExComm Retreat Minutes

5. Treasurer Report – Jim Hobbs

- Account Update as of the end of Dec. 2018:
 - Checking: \$83,876.40
 - Savings: \$38,767.31
 - Merrill Lynch: \$95,631.64Total: \$218,275.35
- For the Year 2018 our checking account is down \$18,138.13, our Merrill Lynch account ended the year down \$6,675.00, and our checking account grew by \$7.77.

6. President Report – Steve Brumbaugh

- IEP Contract

- Steve signed and turned in contract. There was discussion if Steve could sign due to potential conflicts with being a State employee, ultimately was able to sign.
- Using Cvent for registration because it's cheaper than Event Bright.
- Government shutdown may effect IEP workshop. Would lose federal employee attendees and speakers. If needed, IEP may cut costs on food and refreshments, or move it to a one day workshop.
- **WD ExComm Meeting**
 - 2024 Society meeting was approved to be in Hawaii, opportunity for marine work. There is no Hawaii Chapter.
 - Magnuson's Stevens reauthorization did not pass.
 - Waters of U.S. – 60 day period is now open, contact representatives.
- **Annual Meeting Planning Guide**
 - Steve has a draft to send out to people who have been involved in planning meetings (past presidents, etc.), to provide input/advice

7. Past President Report – Laurie Earley

- **Report Card Approval**
 - Updates to finances
 - **Action Item:** Review and provide comments to Laurie by Monday. Laurie will send to be posted on website

8. President-Elect Report – Rob Titus

- **2019 National Meeting Planning**
 - Working through differences of how AFS and TWS run their respective meetings
 - Societies are proposing to host separate social events on Wednesday night; TWS will host an affiliate meeting. AFS will host networking social. Sunday gathering (opening social) at a park. Catering for a groups that size has been challenging to find so food would not be provided but beverages would be provided.
 - Proposed Schedule:
 - Saturday - continuing education
 - Sunday – Opening social
 - Monday through Thursday – symposia sessions
 - Monday – trade show, posters
 - Tuesday – student events, TWS quiz bowl, AFS student-mentor networking
 - Wednesday – social
 - Thursday – pub crawl
 - Friday – field tours
 - AFS symposia and abstract deadlines got extended due to government shutdown, TWS did not extend deadlines. Updated deadlines are on joint website
 - Joint Facebook page to promote joint symposia and networking
 - There will be student judging at national level, discussion of student judging at chapter level, **Action Item:** Rob will follow up with Tom Keegan
 - TWS events haven't been scheduled, complicates scheduling events
 - Registration rates are being decided
 - Budgeted \$65 per person for social
 - Dan Cassidy mentioned we need to provide networking opportunities during breaks
 - **Action Item:** Rob will follow up about additional costs for TWS attending symposia, TWS symposia submittals require letter of support

9. Time & Place – Kelly Souza, no update

10. Student Subunits Updates

a. Sacramento-Davis – John Lui

- Successful fall quarter with several events
- Working to host joint events with TWS at Davis

b. Humboldt State University – Renay Razo, not present

c. Santa Cruz- Monterey Bay Area – Mark Morales

- Hosted undergraduate research fair, organizing tour of an abalone aquaculture facility, Trout in the classroom teacher training, planning Fisheries 101 workshop

d. Reno – Zach Bess, not present

e. Other Student Updates

- Cal Poly - UCSC subunit doesn't have contact info

11. Continuing Education – Brian Mahardja

- Working with Lauren Maza at headquarters, what is the approval process for continuing education courses?

12. Conservation – Gary Sprague

- Will look into Magnusons Stevens Act
- Old and Middle River (OMR) flows are going up

13. Communications – Lisa Thompson and Brittany Davis

- For those providing information to the newsletter, send it to Lisa
- Deadline for Joint meeting symposia is March 20th
- Travel grant information posted on website

14. Bylaws and Nominations – Ramona Swenson

- Recruiting for nominations

15. Membership – Heather Benko

- Banners and Pens
 - Need photo that we have legal rights to
 - **Action Item:** If anyone has connections with photographers with underwater salmon photos, contact Heather
 - Bamboo pens are favored
- Western Divisions membership lists are under comprehensive review
- Membership dropped 50%, could be “January lag”

16. Grants – Shawn Acuna

- Revised Charter
- Student Travel Grants
 - Grants prepared to target IEP workshop.
 - Grants are posted on the Cal-Neva website.

17. Merchandise – Chris Parker, not present

18. Policy and Resolutions – Sheena Holly, no update

19. Finance – Wayne Lifton, no update

20. Exhibits – Maddelyn Harden

- Start fundraising for annual meeting by end of January

21. Chapter Historian – Vacant

22. Diversity and Outreach – Esther Tracy

- Draft Charter and Diversity Questionnaire
 - Based off the Wildlife Society's Western Section Diversity Committee and AFS' Western Division Diversity and Inclusion Committee
 - **Action Item:** Review and provide comments on questionnaire before February meeting, wait to send to members until after government shutdown for more responses
 - Could use Survey Monkey to send out questionnaire
 - **Action Item:** Review and provide comments on draft charter to Esther, discuss at February meeting

23. Awards – Pat Coulston, not present

24. Native Fish – Shawn Chase

- Planning 2nd annual native fishes workshop for April 4th and 5th at Clear Lake
- Working with Fred Fryer to line up speakers
- Sent out flyer for website and newsletter

25. Unfinished Business

26. Next Meeting:

- February 21, 2019

27. Meeting to Adjourn: 7:30pm

- Meeting adjourned at 8:04 pm