



California-Nevada Chapter of the American Fisheries Society Executive Committee Meeting

California Department of Water Resources
3500 Industrial Blvd., Room 106, West Sacramento, CA
20 June 2019 (6:00 pm – 7:30 pm)
Call In: 916-574-2557

Meeting Minutes

1. Call to Order and Introductions

2. Verification of Quorum

- 3 elected officers and 3 standing committee chairs
 - Officers: Steve Brumbaugh, Jim Hobbs, Laurie Earley, Rob Titus
 - Committee chairs: Heather Benko, Lisa Thomson, Dave Lentz, Kelly Souza, Brittney Davis, Jessica, Christina Parker, Brian Mahardja, Ramona Swenson, Russ Barabe
 - Subunits: Doriane Weiler(UCSC), Arthur Barros (UCD)

3. FOCUSED DISCUSSION AND NEW BUSINESS

- Reno ExComm/Planning Committee Support
 - \$8,000 allocated for meeting attendance, plus some other pots that could apply should come to ~\$9000 total
 - Ideas for how to allocate funds to people:
 - Priority for officers, planning committee, and active members.
 - Should consider partial funding for people who can get partially funded through work
 - Steve – put out email to ExComm and planning committee to find out who needs support and how much – are we ok with the amount of money we have set aside, or do we need to increase that amount?
 - Laurie – quick turn-around; start by reaching out to planning committee and see how much they need before reaching out to rest of ExComm – may want to set aside funds for Rob to travel to Western Division ExComm retreat - if we solely want to support planning committee then this money is fine, if we want to support ExComm members too then we will likely need more
 - Jim – if we're relying on members to work the meeting, then we should cover their expenses
 - People can go to cheaper hotels other than room blocks or Air BnB to reduce costs.
 - AFS is waiting to open up another room block in another hotel, but if it's more cost effective to get a little CalNeva room block then maybe that's the better option
 - **Action Item:** Steve will email the planning committee and ExComm to see what the needs are. Get itemized needs (registration, hotel, gas, etc.) and justification for attendance

- Are we ok with the amount of money we have set aside, or do we need to increase that amount? - if we solely want to support planning committee then this money is fine, if we want to support ExComm members too then we will likely need more
- We have contingency budget, can take remaining funds out of contingency
- Steve - \$7,820 set aside for ExComm travel, \$1,250 for officers
- We supported ExComm members for meeting in SLO but most people did not need help
- Britt and Lisa do not need support
- Motion: Based on travel needs of our planning committee and ExComm members, we will take funding from the discretionary fund to help cover travel funds as needed (in a manner which would be decided later) - Laurie Earley
- Second: Kelly Souza
- Motion approved
- Can organize a conference call to vote on spending the money – our intent is to help as many people as possible but without knowing who all needs help and how much, it's hard to know how to proceed.
- Chapter Awards
 - We don't have an awards chair. Business model from Western Div. is that elected members take responsibility for vacant chairs
 - A nomination for the Special Contributions award was suggested because of this person's past dedication to the chapter (20+ years)
 - Laurie – suggested different award
 - Steve – just wanted to capture nomination today, need to determine which is the most appropriate award
 - Laurie – could be a special award
 - Kelly – suggest using discretionary funds to buy him something more special – or distinguished professional achievement award?
 - Motion: Cal-Neva provides the award of Distinguished Professional Achievement and a gift equivalent of \$100.- Laurie Earley
 - Second: Brittney Davis
 - Motion approved

4. Secretary Report – Kathleen Berridge, not present

- Notes from last meeting accepted
- 51 responses to the election on Survey Monkey

5. Treasurer Report – Jim Hobbs

- Account update as of the end of May 2019:
 - Checking: \$88,304.61
 - Savings: \$38,770.51
 - Merrill Lynch: \$101,823.21
 Total: \$228,898.33

- Sending check to CVENT for \$3,250 for IEP conference
- Pending deposit from IEP registration of \$25,740

6. President Report – Steve Brumbaugh

- Ethan Mora Scholarship
 - Ethan Mora passed away and Alicia Sheesholtz was wanting to set up a scholarship in his name, can CalNeva play a role in that? Question of how to fund it, what CalNeva's role could be, either monetarily or just fostering it as a nonprofit
 - CalNeva could be the administrator? Or contributor?
 - Need to understand what the definition of the scholarship would be
 - Early in the planning phases, need to get details ironed out. Steve will continue working with Alicia.

7. Past President Report – Laurie Earley

- Focusing on program committees, meeting, scheduling

8. President-Elect Report – Rob Titus

- Reno Planning Highlights – deciding on AFS plenaries, including Michael Mann to talk about climate change and fisheries but he costs money so looking at other climate organizations to contribute funds to have him speak.
- Wednesday night social – room reserved for joint social with Sacramento/Shasta chapter of TWS, everyone will have two drink tickets and various bars set up in an open floorplan. If we want to do more than a basic gathering (i.e. appetizers) we need to put together a proposal for TWS to consider.
 - These socials are open to whoever walks in, it is not exclusive to us so others may wander in and take advantage of free food. \$5,000 for social available.
 - \$5,000 for social available but doesn't get you much if you're going through the hotel. Should plan minimum \$25/head
 - Probably won't go through hotel, better to pay corkage fee and bring in donated kegs
 - Shawn has more leverage on hotel based on societies profit. Rob will work with him to sort something out.

9. Time & Place – Kelly Souza

- Jim paid for 2020 Lake Natoma conference with IEP. Scheduling kickoff meeting at Yolo Wildlife Area on July 24th from 9-11 to talk big picture "format". Cal-Neva members are invited to participate
- Brian can attend meeting and report back
- We should consider how to plan some piece WITH IEP since co-locating and increase fiscal pressure on managers since the conference is in the same FY as Reno, and increases the time commitment for staff since it's the same week as IEP.
- There is no soft hold on Sunday March 15th for continuing education yet, waiting for response
- **Action item**: Kelly will call Lake Natoma Inn and reserve space for continuing education.

10. Student Subunits Updates

- a. Sacramento-Davis – Arthur Barros
 - Elections happened, outreach event with Cub Scouts in Davis, need answer on when we can expect travel funds to make accommodation reservations

- Registration isn't an issue, can get that out quickly, but getting out accommodation money will take longer because we need to figure out what we have – reviews will be done by next Thurs, after that we will have a better idea of how much money we can give. Definitely can register, hold off on accommodations.
- b. Humboldt State University – Michelle Loftus, not present
- c. Santa Cruz- Monterey Bay Area – Doriane Weiler
 - Received Best Subunit award, conducted abalone farm tour, got in touch with Cal Poly to start their new subunit, upcoming Boys And Girls Club summer speaker series about fisheries (invasive species, evolution of fish trees) which includes a fishing trip, fundraisers for conference support on the calendar.
- d. Other Student Updates - none

11. Continuing Education – Brian Mahardja

- (Partial update with Kelly Time and Place) - Asked instructors of practical statistics to teach at 2020 conference and they have agreed.

12. Conservation – Gary Sprague, not present

13. Communications – Lisa Thompson and Brittany Davis

- Do we want to send out Constant Contact message to membership? People would want to know that early bird deadline is extended (approval received from Shawn Johnson to plagiarize their email). Other Topics – top ten reasons to go to Reno article; Remind people to vote; Session moderators still needed; Native fish workshop reminder. **Action Item**: Lisa to send message at end of June.
- Chapter website inconsistencies where we are missing info. Contact Ramona for committee blurbs. Need to look through and make sure things are polished. No news from Grant (IT in Bethesda) regarding our ability to update the section on past Chapter annual meetings
- In late Aug/Ep Lis will be in the field.

14. Bylaws and Nominations – Ramona Swenson

- Please update Quiz Bowl deadline (Brit).
- Elections open, great improvement with electronic voting on turnout.

15. Membership – Heather Benko

- Resigning post as membership chair.
- Swag orders on the way.
- Membership as of May = 433.

16. Grants – Shawn Acuna, not present

17. Merchandise – Chris Parker

- Giveaway taken care of for meeting, wanted to ask if there was a registration gift
- Registration gifts are taken care of. Up to Cal-Neva if we want to sell merchandise at booth.
- Chris is looking at things that are small. Sturgeon hats sold really well before. Would want to keep the order small so we don't have a ton of leftover and don't spend a lot

of money. We have mugs and water glasses, but want to look for trucker hats, dry bags, pins, all that stuff will go. No t-shirts!

- Reach out to Claire Ingel who is re-designing the logo
- **Action Item:** Chris will run numbers to compare pricing on small giveaways (bottle opener keychains, branded carabineers, etc.
- Students can run booth but need to make students accountable for the time they work booths.

18. Policy and Resolutions – Sheena Holly, not present

19. Finance – Wayne Lifton, not present

20. Exhibits – Maddelyn Harden, not present

21. Chapter Historian – Vacant

22. Diversity and Outreach – Esther Tracy, not present

23. Awards – Vacant

24. Native Fish – Shawn Chase, not present

25. Unfinished Business

- Raffle item? Can do art prints for \$200 if that's acceptable
 - Not worth it to drop a lot of money on a raffle prize since we only get a small percentage of the profits from the Skinner raffle
 - Better to take money out of discretionary fund
- Motion: To take \$500 from discretionary funds for raffle –Rob Titus
- Second: Chris Parker
- Motion approved
- Cutthroat trout for fish print display.
- Ask Jesse Trushenski if they are willing to ship raffled off frozen steelhead

26. Next Meeting:

- July 18, 2019

27. Meeting to Adjourn: 7:55pm

CalNeva ExComm/Planning Committee Support

Monday July 1, 2019 2pm-3pm

Conference Call

Attendees: Steve Brumbaugh, Kathleen Berridge, Lisa Thompson, Gary Sprague, Laurie Earley, Christina Parker, Michelle Loftus (HSU), Rob Titus, Ramona Swenson, Wayne Lifton, Norm Ponferrada, Stephanie Theis, Jim Hobbs

Requested Funding

- Steve made spreadsheet of travel requests
- ~\$8,291.22 requested from ExComm and Planning committee. This would mean using about \$470 from discretionary budget.

Motion: Cover all travel requests made by ExComm and Planning Committee for the Reno meeting, including those that applied to travel grants and are a part of the planning committee. –Laurie Earley

Second: Rob Titus

Motion approved.

Action Item: Steve will contact Shawn Acuna.

Zach Bess also requested \$200 to help with his registration. This was realized after the call but we have the budget to cover his request.