



# California-Nevada Chapter of the American Fisheries Society

## Executive Committee Meeting

California Department of Water Resources  
3500 Industrial Blvd., Room 106, West Sacramento, CA  
May 17, 2018 (6:00 pm – 7:30 pm)  
Call In: 916-574-2557

### Meeting Minutes

#### 1. Call to Order and Verification of Quorum (6:07 pm):

- 3 elected officers and 3 standing committee chairs:
  - Officers: Laurie Earley, Jim Hobbs, Steve Brumbaugh
  - Committee Chairs: Sean Luis, Pat Coulston, Heather Benko, Gary Sprague, Brittany Davis, Sheena Holley, Lorna McFarlane, Maddy Harden, Sean Luis, Kelly Souza,
  - Student Subunits: Sean Luis (UCD), Kat Dale (SC-MB), Zachary Bess (UNR), Kasey (CalPoly)
  - Incoming officers: Rob Titus

#### 2. Focused Discussion and New Business - Laurie Earley

- Announcements
- Membership Ideas – See section 15. Heather Benko

#### 3. 2019 National Meeting Planning - Laurie Earley

- 1.5 weeks ago had a call with headquarters and Jesse T.
- Rob's site visit in Reno
  - Toured facilities, met with Sean Johnston, contractor with TWS, guided by Jennifer Bumbalo at Reno/Tahoe convention center.
  - Saw rooms at Peppermill and Atlantis. Opportunity to rent Atlantis rooms for social, other groups. Atlantis hooked up to convention center via sky-walk.
  - Options CalNeva social locations. Peppermill a bit nicer than Atlantis.
  - Nevada State Museum of Art. Facility can hold up to 1000 people, do have indoor/outdoor options and food availability
  - National Automobile Museum, host events up to 1000 people.
  - Reno Aces Baseball Park, can accommodate 1000 people. Would require shuttles to downtown.
  - Joint social, Peppermill has nice large room, convention center is huge but may not be best option for acoustics.
  - Will get shared access to contracts via a google drive
  - Comp'd rooms. AFS will get 1 comp'd room for every 40 member registrations.
  - In the past AFS has organized excursions. Potentially local arrangers can manage excursions and registrants organize themselves. Ensures we don't get cancellations and lose money.
  - Potential roles of Cal-Neva chapter
    - Scheduling (sessions & rooms)

- Abstract review
- o Sean asked for more AFS assistance on planning committee, particularly with sponsorships. Maddelyn may need another person to assist.

#### **4. Secretary Report – Stephanie Theis, not present, covered by Brittany Davis**

- Approval of April Minutes
  - o Motion to approve: Brittany
  - o Second: Jim
  - o Motion Approved - unanimous

#### **5. Treasurer Report – Jim Hobbs**

- Account Update as of the end of April 2018:
  - o Checking: \$87,809.51
  - o Savings: \$38,762.09
  - o Merrill Lynch: \$100,927.99

Total: \$227,499.59
- Received a check from AFS for 2016 annual membership dues rebate for \$4,650
- Received checks from Desert Star Systems and the State Fed Contractors Water Agency each for \$1,000. SFPUC donation of \$2,500 still due
- Received 2 invoice payments
- Received report from Eventbrite, showing 2 people have not yet paid: 1 from CDFW for \$350, and one from Stillwater Sciences. Reminders will be sent out via email to these people
- Total income missing for the 2018 meeting is \$3,000
- Annual meeting income to-date is \$63,681.85. Expenses total \$64,225.35.
  - o Some expenses could be moved to the discretionary budget category or to regular expenses instead of the annual meeting budget
  - o Travel grants to subunits could be considered a discretionary expense (\$6,727.65)
- Have until September 15<sup>th</sup>, to get all of last year's taxes in order.

#### **6. President Report – Laurie Earley**

- Had a financial committee call about how we're accounting for various expenses in the budget.
- Steve & Laurie going to Alaska this coming week.
- Western Division ExComm meeting Sunday – discussions about 2019 meeting.

#### **7. Past President Report - Joe Merz – not present**

#### **8. President-Elect Report – Steve Brumbaugh**

- Working with Jim to get bottom-line expense report for the annual meeting.
  - o Student Awards are not included in the current approved budget
  - o Somewhere we need to specify and create a manual about who has compensated rooms, who does not. What do continuing education instructors

get in terms of compensation, pay or rooms? Need a locked-in procedurals manual.

#### **9. Time & Place – Kelly Souza**

- Needs to know role for 2019 – talk about having a shorter/smaller conference. Lake Natomas Inn has a week available after SRF and before IEP (Mon, Tues, Weds, Thurs – March 24-28). Are there break-out sessions, how many?
  - Would it be a one-day symposium? Need to have an annual meeting for budget purposes.
  - Check with Ramona about procedures for online voting.
  - Jim: Maybe a warm up session for native-California fishes

#### **10. Student Subunits Updates**

- Sacramento-Davis - Sean/Nicole
  - Successful Picnic day, Spring Quarter meeting fishing in arboretum, Fundraiser with Sac-Davis logo on mugs and stickers. Pizza fundraiser and career panelist. Elections under way.
  - Sunday June 3<sup>rd</sup>. American River clean-up, hope to get Sac-State students involved.
  - June 22<sup>nd</sup>- Tri-student sub-unit – River float
- Humboldt State University - Aubrey/Raney Razo
  - Not present
- Santa Cruz- Monterey Bay Area - Kat
  - Selling mugs, fish T-shirts, fish printing event last week. Lots of undergrad interest, great! Fish story-telling night at local restaurant (+150 attendees), in collaboration with the Polluck magazine. Happy-hour social meet and greet science talk. River clean up in June. Tri-subunit river trip in late June. Elections not until Fall.
- Reno - Zach
  - Planning introductory event for lake trout/Tahoe. Trying to publicize more to undergrads and get committed members.
- Cal Poly - Kasey
  - Still building committee, writing bylaws, and getting chartered with student organizations. Will need to send Bylaws to CalNeva Chapter to approve.

#### **11. Continuing Education – Brian Mahardja – not present**

AFS Cal-Neva and the Wildlife Society-Western Division both approved the new budget for the workshop. The workshop is scheduled for Sep 21-23 2018 at the Clem Miller Environmental Education Center, Pt. Reyes (lodging and food included). Permit for the workshop hasn't been worked out fully just yet, but it should be in place soon. We advertised the workshop in the last AFS newsletter to get feedback, and Ivan Parr from the Wildlife Society (TWS) is about to post the workshop on the TWS website and have registration up + running.

#### **12. Conservation – Gary Sprague**

- Letters out to house of congress members – asking or thanking support for plans for taking mineral money and putting it towards conserving wildlife, >3 mill/yr going to CDFW. Major effort by National and other organizations to get this through.

- Drew Winters in Bethesda helped with effort.

**13. Communications – Lisa Thompson, Brittany Davis**

- Britt will post TWS information on website

**14. Bylaws and Nominations – Ramona Swenson**

**15. Membership – Heather Benko**

- Wants feedback and ideas from ExComm about what we can and cannot do to help increase membership.
- Cannot offer discounts – only for chapter, no discounts for parent society.
- Potentially have a contest
- Mailer blasts/facebook blasts promoting member benefits, flyer with benefits.
- Sean will get flyers and connect with Heather.
- Heather connect with student subunits
  - Laurie – we need to target students, but also find ways to engage young professionals and mid-career agency scientists.
- Create step-by-step guide to get California to pay/reimburse you for professional society membership.
- Action Items: Heather will think about integration of membership benefits for Newsletter, social media, calendars.
- June 20-21: SWAMP, data science symposium, have a booth.

**16. Student/Young Professionals Travel – Shawn Acuna**

- Sent travel award to be posted

**17. Merchandise – Christina Parker, no update**

**18. Policy and Resolutions - Sheena Holley, Lorna McFarlane**

- Nothing to report, still researching other chapters policy and resolutions.

**19. Finance - Wayne Lifton**

**20. Exhibits - Maddy Hardin**

**21. Chapter Historian – Sean Luis – no report**

**22. International Committee - Esther Tracy – not present**

**23. Awards - Pat Coulston**

- No update tonight

**24. Native Fish - Shawn Chase**

- Has a draft of roles and responsibilities for the Native Fish Committee, working on planning first native fish workshop, sending out flyers (will send to Britt/Lisa)

**25. Old Business - none**

**26. New Business**

**27. Next Meetings:**

- June 21, 2018

**28. Meeting Adjourn**

- Motion to adjourn: Laurie
- Second: Jim
- Meeting adjourned at 7: 31 pm