



California-Nevada Chapter of the American Fisheries Society

Executive Committee Meeting

California Department of Water Resources
3500 Industrial Blvd., Room 106, West Sacramento, CA
JULY 20, 2017 (6:00 pm – 7:30 pm)
Call In: 916-574-2557

Agenda

1. Call to Order and Verification of Quorum (6:09 pm):

- 3 elected officers and 3 standing committee chairs:
 - Officers: Joe Merz, Laurie Earley, Stephanie Theis, Jim Hobbs, Ramona Swenson
 - Committee Chairs: Steve Brumbaugh, Lisa Thompson, Gary Sprague, Sean Luis, Kelly Souza
 - Student Subunits: Brittany Davis, Katie Kobayashi

2. Secretary Report – Stephanie Theis

- June Business Meeting Minutes, motion to approve: Gary
 - Second: Jim
 - Meeting minutes approved
- Ex Com contact list updated and sent out to group. New list has Kelly's name. Kelly is now also included on the web site

3. Treasurer Report – Jim Hobbs

- Checking account balance as of end of June was \$108,024.47
- Savings account balance as of end of May was \$38,755.62
- Merrill Lynch account in May was \$96,397.64
- \$5K check from DWR to support the 2017 annual meeting was received, but has not yet been deposited into the account
- Sales and Use tax is due at the end of July
 - **Action Item:** *Jim to check with Christina about the sales from the annual meeting*
- What is a healthy budget for Cal Neva? Need to demonstrate to our members what it means to be a non-profit group
 - Establish a buffer and then spend extra on our members
 - Buffer should probably be in place for 2 years. Take average cost for the last 10 years, add inflation, and double cost, add other annual costs (e.g., storage fees, taxes) to develop buffer
 - Determine what to do with remaining money. Cannot initiate new protocols until after the next annual meeting, but should develop a proposal for the extra money prior to the meeting

- Provide a process to the members at the next meeting to get feedback and input
- 2019 national meeting in Reno to entice state employees, host a symposium on an important local topic
- Brainstorming on this topic is perfect for the Ex Com retreat (hold in October or November)
- Add information how money will be available for programs for members to the Report Card

4. President Report – Joe Merz

- Will discuss certification at the national meeting in August
- Will discuss lack of support for AFS certified continuing education at the national meeting in August
- Try to get more information on the 2019 joint National Meeting planning
 - Will need to start coordinating with the Reno student subunit
- Need to update the Strategic Plan and Report Card to post on web site

5. President-Elect Report – Laurie Earley

- Felipe sent a quote on how much it would cost to purchase computers. Laurie will resend out the cost estimate to the group to discuss at the next meeting. Need to establish accountability for computers - perhaps the President-Elect can hold the computers until the next is elected.
- Student Colloquium for Western Division - still looking for donations
 - November 13-17 in Moscow, ID
 - 2 students from UC Santa Cruz interested in attending (Liam and Mark)
 - Provide funding for the UC Santa Cruz students and then an additional amount to help WD with cost for venue rental or food
 - Donate \$1,000 total towards student colloquium. Give up to \$500 to students and \$500 directly to WD for costs. If students do not show interest, then revisit whether we send the \$500 set aside for our students to WD. Students have 2 weeks to respond with their interest
 - Motion: Laurie
 - Second: Jim
 - Motion approved
- Working on draft email to subunit advisors to lay out our expectations of the subunits, and how we want to get more involvement from the advisors and the student subunit presidents
- Student Paper Award - Shawn will move forward with tomorrow's deadline for travel for student awards
 - Motion: Laurie
 - Second: Joe
 - Motion approved

6. Past President Report – Ramona Swenson

- Request for Ex Com and Committee Chairs to review Report Card and update with any progress

- \$2,000 donation for the Miller and Lea new edition. Asked for copies for the Chapter, and will follow up with authors. Scheduled to go to print in fall
- The Cal-Neva Procedures Manual still needs to be updated
- **Action Item:** Ramona will update Procedures Manual with Steve Brumbaugh

7. Student Subunits Updates

- Sacramento-Davis– Brittany Davis
 - Sean takes over in 1 month as President
 - Pre-college event on Aug 1 - 8 students slated to attend
- Humboldt State University – Kyle Norton, not present
- Santa Cruz- Monterey Bay Area– Katie Kobayashi
 - Founding officers from subunit are working on preparing an article for Fisheries Magazine - how collaborated with other local organizations. Will share a draft with group
 - Happy Hour on 7/20
 - Working on bringing back the “Trout in the Classroom” program that was started by CDFW

8. Time & Place – Kelly Souza

- Print out names/badges on an affordable printer at the conference
- Can get guidance from Laurie and Felipe on effort involved in this role

9. Continuing Education – Brian Mahardja

- Planning for 4 full-day continuing ed classes for the 2018 San Luis Obispo meeting:
 - eDNA class (Scott Blankenship and Gregg Schumer): This class has taken place for the past few years, and there is still quite a bit of interest in having this course again and the instructors sound willing to teach it again.
 - PIT tagging class (Warren Leatch): Similar to above. Instructor sounded eager to teach it again
 - Permitting course: Brian will try to contact someone from the Department of Fish and Wildlife to teach a scientific collection permit course. He have a few names from Norm and Brian’s supervisor that he can e-mail or call. ESA permitting class is also an option.
 - R introduction course (Brian Majardja, Pascale Goertler): Course on R revolving around data configuration, making plots/figures (base and ggplot2), and ordinary least squares regression. Brian may also contact Steven Zeug and Myfanwy Johnston.
- Possible options for additional classes: Data presentation course or course on public presentations; how to survive a peer review; help students develop professional resumes;

10. Conservation – Gary Sprague

- National has recently signed on to a letter urging Congress to fund DOI National and Regional Science Adaptation Centers
- Union of Concerned Scientists having telephone briefing next Tuesday

11. Communications – Lisa Thompson, Brittany Davis

- New web site is looking very good

- History section still under construction. Need to determine what should be included
 - Past meetings, past officers, list of previous presentations, past awardees
 - Past actions completed or accomplishments (Chapter petitioned to list winter-run Chinook)
- Brittany working with Bethesda to connect Twitter and Facebook to the web site
- Newsletter sent out today. Looks great! Will send a copy to Bethesda
- Lisa will be out through Aug 9, so all requests to be sent to Brittany

12. Bylaws and Nominations – Steve Brumbaugh, no update, comments as future President-Elect

- Working on draft budget for 2018 meeting
- Conference Theme: Outside the Bubble
- Ideas for speakers
- Looking for Planning Committee members
- Reach out to student subunit (UCSC) to assist with some logistics

13. Membership – Beth Campbell, not present

14. Student/Young Professionals Travel – Shawn Acuna, not present

15. Merchandise – Christina Parker, not present

16. Policy and Resolutions - Naoaki Ikemiyagi, not present

17. Finance - Wayne Lifton, not present

18. Exhibits - Maddelyn Hardin, not present

19. Chapter Historian – Sean Luis

- Taking over for Brittany as UC Davis subunit president, looking to get Sac State more involved
- Looking to start up at least 1 other student subunit
- Looking for form a subcommittee on recruiting
- Halfway done with scanning, time needs will be minimal afterwards so will stay as Chapter Historian

20. Awards – Pat Coulston, not present

21. International Committee – Need new Committee Chair

22. Old Business

23. New or other Business

- Need be more attentive/responsive to emails from group

24. Next Meeting – September 2017

25. Meeting to Adjourn:

- Motion: Joe
- Second: Jim
- Meeting Adjourned: 7:48 pm