



California-Nevada Chapter of the American Fisheries Society Executive Committee Meeting

California Department of Water Resources
3500 Industrial Blvd., Room 106, West Sacramento, CA
July 19, 2018 (6:00 pm – 7:30 pm)
Call In: 916-574-2557

Meeting Minutes

1. Call to Order and Verification of Quorum (6:03 pm):

- 3 elected officers and 3 standing committee chairs:
 - Officers: Laurie Earley, Jim Hobbs, Steve Brumbaugh, Stephanie Theis
 - Committee Chairs: Heather Benko, Brittany Davis, Sheena Holley, Lisa Thompson, Ramona Swenson, Shawn Acuna, Shawn Chase, Pat Coulston, Gary Sprague, Brian Mahardja, Wayne Lifton, Sean Luis, Christina Parker
 - Student Subunits: Zachary Bess (UNR), Arthur Barros (UCD/Sac), Jessica Weidenfield (Sac/UCD), Ranay Razo (HSU), Kat Dale (USCS)
 - Incoming Officers: Rob Titus, Kathleen Berridge

2. Focused Discussion and New Business - Laurie Earley

- Travel Awards - Shawn Acuna - See #16
- Donation Request - Laurie
 - AFS headquarters asked for a donation to help with the national. Chapter is sending more people to the meeting this year than previous, therefore Chapter is spending more than typical. Donation will not be provided
 - Student Colloquium - November 2018, Portland
 - Asking for \$1,000. Last year we provided \$500 to the colloquium directly and \$500 for Cal Neva student travel.
 - Sean Luis will reach out to the WD Student Subunit point of contact for more information and will then share with the other subunits.
 - Topic will be tabled until a later meeting
- Newsletter Material - Lisa - see #13

3. 2019 National Meeting Planning - Rob Titus

- Conference call yesterday morning (Laurie, Rob, Steve)
 - Joint meeting with TWS to coordinate joint sessions (socials, etc)
 - Scheduling getting ironed out between the 2 societies
 - Will have a joint website for the meeting
 - Registration will be separated per society
 - Unaffiliated registrants can go with either society
 - Review of abstracts - will be a major task for the Chapter
 - Looking for assistance with (See Attached Table):

- Fundraising/Sponsorship
 - Communications
 - Student Activities
 - Volunteer Coordination
 - Photography
 - Budget
 - Local Arrangements
 - Merchandise
- o 2019 WD/Chapter booth will be set up at the Atlantic City meeting

4. Secretary Report – Stephanie Theis

- Approval of June Minutes
 - o Motion to Approve: Stephanie
 - o Second: Kathleen
 - o Motion Approved
- Kathleen will be Secretary at next meeting

5. Treasurer Report – Jim Hobbs

- Account Update as of the end of June 2018:
 - o Checking: \$90,542.31
 - o Savings: \$38,763.39
 - o Merrill Lynch: \$100,955.59
 Total: \$230,261.29
- Considering overhauling the budget and accounting system organization. Budget template changes nearly every year with a new President-elect, which makes the budget challenging to reconcile
 - o Ideally, budget should be nested hierarchically so that within the ledger, the treasurer can easily assign categories to entries
 - o Budget items should link directly to the income and expense reports for the IRS

6. President Report – Laurie Earley

- Governing Board report card. Will require some budget information from Jim. Will get that sent out in the next couple weeks, as it is due August 5
- BLM provided national money to distribute to each chapter - \$500 donation

7. Past President Report - Joe Merz, not present

8. President-Elect Report – Steve Brumbaugh

- Working on meeting manual for meeting preparation

9. Time & Place – Kelly Souza, not present

10. Student Subunits Updates

- Sacramento-Davis - Arthur
 - o Booth to be set up at Bay Delta Science conference
- Humboldt State University - Ranay
 - o Growing group, spreading the word

- Santa Cruz- Monterey Bay Area - Kat
 - Successful tri-subunit event which included all 3 CA subunits
 - Officer elections will occur in the fall
 - Received **Outstanding Student Subunit Award** at the national level - will be recognized at annual meeting

- Reno - Zach, no update

11. Continuing Education – Brian Mahardja

- Tidewater goby work shop getting advertised - looking to get sent out through the listserv
- 14 registrants so far. Early registration ends August 21 (registration includes lodging and food)
- Suggested CE course for national meeting in 2019: CA Native Fish Identification

12. Conservation – Gary Sprague

- Proposition 3: Water Supply and Water Quality Act of 2018
 - Gary will send out a summary and the Proposition to the Ex Com for review
 - Could send out a notice to members regarding the components of the Proposition

13. Communications – Lisa Thompson, Britt Davis

- Next eNewsletter targeted for mid-September at the earliest - September 16 targeted date
- Topics:
 - Native Fish Workshop (Sep 7 and 8) (Shawn)
 - Tidewater Goby Workshop (Sept 21-23) (Brian)
 - WD article (Katie)
 - Outgoing President message (Laurie)
 - Incoming President message (Steve)
 - New Membership blurb (Heather)

14. Bylaws and Nominations – Ramona Swenson

- Procedures Manual - assignments will be handed out for updates

15. Membership – Heather Benko, no update

16. Student/Young Professionals Travel – Shawn Acuna

- Travel award for students and early professionals for annual meeting - 3 options proposed:
 - Increase outreach on website and Facebook
 - Increase outreach and relax professional requirement
 - Early professionals are at a disadvantage under this requirement
 - Increase outreach and relax membership requirement
- Annual award application change:
 - Group consensus: Increase outreach and relax early professional requirement (less weight will go towards professionals with more than 5 years' experience)
 - Application will be due before early-bird registration
- Semi-annual travel award (not for Cal Neva meeting)

- Change due date to earlier (end of March) to allow for Western Division meeting. Raise profile for WD meeting, but lower profile for National meeting
- Have received 5 applicants so far this year
- o Semi-annual travel award change:
 - Group consensus: Increase outreach and relax early professional requirement (less weight will go towards professionals with more than 5 years' experience)
 - Application will be due so that award has the potential to be used for the Western Division meeting
- Motion to change Semi-Annual award application criteria: Stephanie
 - o Second: Steve
 - o Motion Approved
- Stephanie and Britt will help Shawn review the current applications

17. Merchandise – Christina Parker

- Looking into swag for meeting

18. Policy and Resolutions - Sheena Holley, Lorna McFarlane

- Letter for Congress regarding the WaterFix environmental legislation restrictions.
 - o Motion to approve letter and send to appropriate congressmen: Gary
 - Discussion: Pat Coulston to abstain
 - Second: Jim
 - Motion approved

19. Finance - Wayne Lifton

- Finance Committee calls - Laurie set up a 5-year budget summary - where money coming in and where most spending occurs. How we can change the spending so that we can set up a small-grant program.
 - o Potential restructuring to be provided this fall

20. Exhibits - Maddy Hardin

- SFPUC - obtained the correct form and is working on submitting to SFPUC

21. Chapter Historian – Vacant

22. International Committee - Esther Tracy, not present

- Having difficulty figuring out how to contact the Mexico Chapter

23. Awards - Pat Coulston, no update

24. Native Fish - Shawn Chase, Zach Bess

- Planning for workshop is ongoing.
 - o Camp Richardson is an options - can handle 24 people, but it costs \$300/day
 - Requested \$750 to help fund workshop
 - o Motion to provide \$750 for workshop: Stephanie
 - Second: Gary
 - Motion Approved

25. Outreach, no update

26. Old Business

- Miller and Lea Guide to Marine Fishes: Goal is to be released in the winter
 - Logo and acknowledgement being included in the book
 - Free copies being provided
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27. Next Meetings:

- September 20, 2018

28. Meeting Adjourn

- Motion to adjourn: Stephanie
- Second: Gary
- Meeting adjourned at 8:02 pm