



California-Nevada Chapter of the American Fisheries Society Executive Committee Meeting

Location: Conference Call Meeting
Date: March 26, 2020
Time: 6:00 PM – 7:30 PM
Call-in: AFS Conference Line
Call-in # 1-800-582-3014
Participant Passcode: 837 490 314 #
Leader's Passcode: 567 446 688 #

Back-up: CDFW Conference Line
Call-in # 1-877-873-8018
Access Code: 446837 - Host Code: 63158903

Meeting Minutes

1. **Call to Order and Introductions**
2. **Verification of Quorum (6:03)**
 - 3 elected officers and 3 standing committee chairs
 - Officers: Rob Titus, Kathleen Berridge, Jose Setka, Dave Lentz
 - Committee chairs: Ramona Swenson, Lisa Thomson, Kelly Souza, Christina Parker, Wayne Lifton, Laurie Earley, Stephanie Durkacz, Zach Bess, Jim Hobbs, Shawn Acuna, Andrew Hampton, Russ Barabe
 - Sac Davis: John Lui
 - Santa Cruz: Laura Goetz
3. **Agenda Review**
 - Addition of new business - none
4. **2020 Meeting Closeout**
 - Fiscal closeout
 - Final cost for 2020 meeting – cancelled due to COVID-19
 - Lost deposit of ~\$4,600
 - What to do about donations and sponsorships? Could shift sponsorship to future meeting (virtual meeting or 2021), or return.
 - **Action Item:** Rob will ask about sponsorship for virtual meeting and send out more info next week, Andrew will reach out to entities about what to do with donations and sponsorships.
 - Disposition of IEP funds:
 - IEP is compiling reimbursement requests and Cal-Neva will need to provide reimbursement checks. IEP is rescheduled for August which falls in different fiscal year for state employees but same fiscal year for federal employees.

- Cal-Neva will hang onto additional funds for IEP meeting in August because Lake Natoma Inn has deposit for this year.
- Opportunity for AFS Virtual Meeting for presenters
 - 4 chapters plus WD have had annual meetings cancelled due to COVID-19.
 - A Working Group has been developed and Dave will learn more about potential for virtual meeting next week
 - Dave reached out to 2020 Cal-Neva Chapter presenters to gauge interested on presenting in a virtual meeting
 - GoTo Meeting Platform – talks are prerecorded but presenters are available for Q&A at end of presentation
 - Possible format option is to sun sessions from mid-April through mid-May on Tuesdays and Thursdays
 - Potential to integrate posters
- Disposition of awards (Zach Bess)
 - Summaries of award recipients achievements have been created and will be sent out in newsletter
 - **Action Item:** Zach will send awards via mail
 - Announce 2020 winners at 2021 meeting
 - **Action Item:** Dave will develop write up for special contribution awards for newsletter
- Special issue of Newsletter?
 - Awards, election results, chapter award, virtual meeting, etc.
 - **Action Item:** Lisa will send out newsletter in 2 weeks, authors get sections to Lisa by **4/11**
- Future event for film, “The Wild: How Do You Save What You Love?”
 - Potential to show in Sacramento, possibly at joint social with Sac-Shasta Chapter of TWS
 - Advocacy letter template – Cal Neva has taken a position but can provide a template to members and individuals can send letter.
 - **Action Item:** Rob will follow up on timeframe of letters and potential to do a virtual viewing for membership

5. Focused Discussion/New Business

- 2021 Meeting Location
 - Potential for Crowne Plaza Ventura – Need to do a site visit with President, president elect, and time and place chair
 - Motion – the Chapter hold 2021 annual meeting at Crowne Plaza Ventura – Dave Lentz
 - Second – Ramona
 - Discussion: potential dates? End of Feb, first week of March. Need to check on SRF, Bay Delta, student spring breaks, major holidays, etc.
 - Outcome: Table Motion until there is a site visit and viable dates are available.
 - **Action Item:** Kelly will coordinate site visit
 - Potential interface with CalTrout 50th Anniversary/CDFW Symposium

- **Chapter History Display for the 150th Annual Meeting**
 - Looking into a display that could be virtual in the case the meeting is cancelled due to COVID-19
- **Chapter Housekeeping– formation of ad hoc committees,**

Discussion to continue at future meetings.

- Committee Review – continued from Retreat
- Membership Comm split btn Secretary and Diversity/Outreach
- Website Updates
- Procedures Manual
- Chapter Strategic Plan
- Road Map for New Presidents

Officer Updates

6. Secretary

- **Election Results**
 - Total participants: 69 members = 17% of membership voted
 - Incoming President: Matthew Young
 - Incoming Secretary: Nicole Kwan
 - Incoming officers will take office in September 2020

7. Treasurer

- Account update as of the end February 2020:
 - Checking: \$153,839.57
 - Savings: \$38,776.35
 - Merrill Lynch: \$105,932.00
 Total: \$298,547.92

8. President

- WDAFS Update
 - WD meeting in Vancouver is cancelled due to COVID-19
- WDAFS Outstanding (Large) Chapter Award
 - Revised application for Society – late April to Jackie Watson

9. Past President (Steve Brumbaugh), not present

10. President-Elect (Dave Lentz), see above

Committee Updates

11. Time and Place (Kelly Souza), see above

12. Continuing Education (Stephanie Durkacz)

- Potential for classes mid year/not connected with annual meeting

13. **Conservation (Gary Sprague)**, not present
14. **Communications (Lisa Thompson and Brittany Davis)**, see above
15. **Bylaws and Nominations (Ramona Swenson)**, no update
16. **Membership (Vacant)**
17. **Student Awards (Shawn Acuña)**
 - Travel award is flexible, could apply to mid-year trainings, meetings, etc.
 - Small grants deadline is April 4th. **Action Item**- Lisa will send a news blast
18. **Merchandise (Chris Parker)**, no update
19. **Policy and Resolutions (Sheena Holley)**, not present
20. **Finance (Wayne Lifton)**, no update
21. **Chapter Historian (Jim Hobbs)**, no update
22. **Awards (Zach Bess)**, see above
23. **Outreach and Diversity (Esther Tracy)**, no update
 - a. Sac State Field Biology Group – postponement
24. **Native Fishes (Damon Goodman)**, no update
25. **Student Subunit Updates**
 - Santa Cruz Monterey Bay Area (Laura Goetz)
 - Trying to move events online, looking into subunit Webinar for members to share research
 - UC Davis/Sacramento (John Liu)
 - Figuring how to support and engage members during unique circumstances
 - Picnic day and was cancelled, undergrad research day is looking into virtual options
 - Humboldt (Michelle Loftus) – not present

Next Meeting: Thursday, April 16, 2020

ADJOURN 7:40