

# California-Nevada Chapter of the American Fisheries Society

## Executive Committee Meeting

California Department of Water Resources  
3500 Industrial Blvd., Room 106, West Sacramento, CA  
21 June 2017 (6:00 pm – 7:30 pm)  
Call In: 916-574-2557

### Agenda

#### 1. Call to Order and Verification of Quorum (6:05 pm):

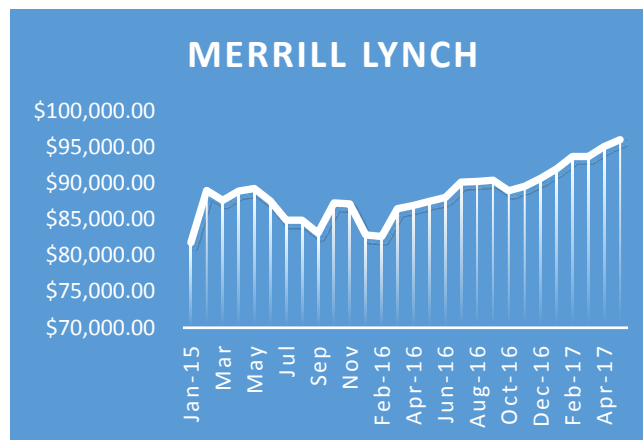
- 3 elected officers and 3 standing committee chairs:
  - Officers: Joe Merz, Laurie Earley, Stephanie Theis, Jim Hobbs
  - Committee Chairs: Steve Brumbaugh, Lisa Thompson, Brian Mahardja, Wayne Lifton, Dylan Stompe, Beth Campbell
  - Student Subunits: Brittany Davis

#### 2. Secretary Report – Stephanie Theis

- May Business Meeting Minutes, motion to approve: Steve
  - Second: Joe
  - Meeting minutes approved
- Ex Com contact list updated, but needs revisions.
  - **Action Item:** everyone to review and add/delete/revise as necessary

#### 3. Treasurer Report – Jim Hobbs

- Checking account balance as of end of May was \$111,158.58
- Savings account balance as of end of May was \$38,754.98
- Merrill Lynch account in May was \$96,054.09
- Since the beginning of 2016, our investment account is up about \$10,000



- \$5K check was apparently sent from DWR to sponsor the 2017 annual meeting, but has not yet been received by anyone in the Ex Com. It may be canceled if it is not found by the end of the state fiscal year.
  - Brian will talk to Ted at DWR and work with Jim Hobbs on tracking down who sent the check.
- The Chapter should provide an explanation as to the amount we maintain in bank account balances, and what we are doing with that money (How much is enough?)
  - Jim will check into the rules related to money management and keeping the 5013c status and provide a summary to the Ex Com
  - Might want to identify a base amount of which we do not want to go below and to maintain for contingencies, and then identify percentages of the remainder to be directed back into member benefits such as travel grants, student subunits, etc.
  - WD uses profits towards small grants. Might want to consider this option. Other options for redirected funds include:
    - Provide a raffle prize of membership dues for a year
    - Provide money for research grants and have them then present results at a meeting as one of the 'deliverables' of the grant
    - Increase student subunit share
    - **Action Item:** Brittany will draft an example of a small Cal Neva funded grant for Ex Com to consider in the future. Could potentially support 2 students' research related to fisheries and conservation
  - **Action Item:** Joe and Jim will provide a draft of the minimum balance needed for retention, and possible places to designate profits by next meeting

#### 4. President Report – Joe Merz

- No new update on 2019 Reno meeting

#### 5. President-Elect Report – Laurie Earley

- Attended the WD Ex Com meeting. Creating a Diversity and Inclusions Committee - asking if other chapters had a similar committee. Will have several workshops and a symposium on diversity at the Tampa meeting
- Additional student subunits for CSU Fresno and CSU Chico wanting to be established.
  - Paul Adelizi reached out about starting a subunit for Fresno. Paul is willing to do the legwork. Lots of interest, with Steve Blumenshine willing to be the sponsor. May not be a huge interest at just Fresno State, so concerned about waning interest at times
    - Bylaws can be written so that both students and young professionals can be members and officers of the student subunit.
  - Will work towards establishing the bylaws, etc. to start up
  - Dillon will work with Laurie about working towards establishing the Chico subunit

#### 6. Past President Report – Ramona Swenson, not present

#### 7. Student Subunits Updates

- Sacramento-Davis– Brittany Davis

- Elections recently held. Sean Luis will be president in the fall
- Mix of graduate and undergraduate students elected to officer positions
- Humboldt State University – Kyle Norton, not present
- Santa Cruz- Monterey Bay Area– Katie Kobayashi
  - Subunit is limiting summer activity, and focusing on getting strong engagement in the fall to coincide with the new school year and upcoming elections. Momentum seems to drag some in the spring/summer as many of our members are doing fieldwork, so this seems like the best strategy for investing our energy as an Ex Com.
  - Planned events for the summer are: (July) Happy Hour and (September) River Cleanup
- Email the Faculty Advisors to update on what is going on, and to hopefully establish expectations. Indicate the benefit to students that we're hoping the faculty is passing this along. Want them to indicate they are the 'official' advisor for the student subunits

#### **8. Time & Place –Need New Committee Chair**

- Russ Barabe has been contacted, will think about taking on this new position. Waiting to hear back
- Kelly Souza also potentially interested. Steve will reach out
- Can have co-chairs if roles/responsibilities are defined
- Need to set up a site visit. May not be able to wait until have a chair. May schedule for September

#### **9. Continuing Education – Brian Mahardja**

- Brian now taking over this role
- Will look into the possibility of setting up a class with or through the UC Davis Extension or Northwest Environmental Training Center. May not be a 'certification', but participants could get educational units through this process

#### **10. Conservation – Gary Sprague, not present**

#### **11. Communications – Lisa Thompson, Brittany Davis**

- Newsletter - need to still provide updates on the chapter, as well as updates in fisheries research/publications. Can make sure we're just updating the website. What is the mechanism for letting members know the website has been updated:
  - Constant contact sends out notices to members with 'teaser links'. Like a front-page billboard of what is going on
  - Lisa will take the lead on this
  - Things get posted on Facebook, maybe add a link connecting the website and Facebook page
  - Can also post 'recent' news in the fisheries field
    - Brittany will work on supplying the content for the website and links for the Constant Contact
  - Need to set up a deadline so that Lisa can send out reminders when things are coming due.
    - **Action Item:** July 7 for folks to get information/reports to Lisa

- Need to include President reports: What the President-Elect hopes to achieve in their first year; of what the Past President is proud and has achieved; what the current President is working towards
- Milestones: Showcase retirements, obituaries, exceptional achievements (such as scholarship awards), things where someone's life or career has been affected
- Publication page on the website is unused and will be replaced
- Will cut-paste old newsletter onto webpage for template
- Brittany officially considered co-chair for Communications Committee
- **Action Item:** Stephanie to pdf meeting minutes, starting from the annual meeting and send to Lisa for posting
- **Action Item:** Brittany will look for a way to automate notifying our Chapter twitter feed to display on our webpage

12. Bylaws and Nominations – Steve Brumbaugh, no update

### 13. Membership – Beth Campbell

- 399 current members
- Need a list of attendees from conference. Information included type of membership, how many days, etc. Will get info from Jim
  - Action Item: Jim will help Beth obtain registration information from the Eventbrite process

14. Student/Young Professionals Travel – Shawn Acuna, not present

15. Merchandise – Chris Parker, not present

16. Policy and Resolutions - Naoaki Ikemiyagi, not present

17. Finance - Wayne Lifton, no update

18. Chapter Historian – Sean Luis, not present

- Steve provided Sean a zip drive so that he can access and upload old files

19. Awards – Pat Coulston, not present

20. International Committee – Need new Committee Chair

- Brian transitioned to Continuing Education Committee

21. Old Business

22. New or other Business

23. Next Meeting – July 2017

24. Meeting to Adjourn:

- Motion: Jim
- Second: Steve
- Meeting Adjourned: 7:21 pm