



California-Nevada Chapter of the American Fisheries Society Executive Committee Meeting

Location: Conference Call Meeting
Date: September 17, 2020
Time: 6:00 PM – 7:30 PM
Call-in: Please see e-mail notification from Kathleen Berridge for WebEx and associated call-in information.

1. Call to Order and Introductions (Rob Titus) 6:04
2. Verification of Quorum (Kathleen Berridge)
 - 3 elected officers and 3 standing committee chairs: Jose Setka, Rob Titus, Dave Lentz
 - Nicole Kwan, Ramona Swenson, Kelly Souza, Stephanie Durkaz, Zach Bess, Chris Parker, Gary Sprague, Matt Young, Andrew Hampton, Wayne Lifton, Lisa Thompson, Steve Brumbaugh, Sheena Holley
3. Agenda Review (Rob Titus and ExComm)
 - Officer transitions
 - Nicole Kwan will be active secretary
 - Matt Young will be Chapter president
 - Fisheries issue from Laurie Early – Laurie could not make the call, this was not addressed.
4. Focused Discussion/New and On-Going Business
 - 2021 Meeting Planning (Kelly, Dave, Rob, and Matt)
 - Waiting on word from Shawn Johnston at HQ; needs guestimate for concurrent sessions per day influences prices
 - There would still be some registration fee, although likely a reduced rate.
 - Redistribution of Budget Line Items for ExComm Travel in 2020
 - Dave and Rob to lead effort to convene ad hoc committee to establish process
 - Approximately \$6,000 available
 - Chapter Housekeeping
 - Procedures Manual (Steve and Ramona)
 - Steve sent Procedure Manual around on Monday.
 - Would like comments back by Friday 9/25.
 - Will decide to vote by e-mail or next ExComm meeting after comments are provided.
 - Annual Meeting Planning Guide (Steve)
 - Still in progress, Steve will focus on this now that Procedures Manual is out for review.
 - Chapter Strategic Plan

- Rob working to update

5. Officer Updates

- Secretary (Kathleen Berridge) – meeting minutes & membership report
 - Ready to hand things off
- Treasurer (Jose Setka)
 - Bank accounts updated as of 9/17/2020:
 - Checking: \$141,599.55
 - Savings: \$38,779.60
 - Merrill Lynch: \$117,889.79
 - No new IEP refund requests.
 - No update on taxes.
 - Received invoice from AFS National for webhosting.
- President (Rob Titus)
 - WDAFS Update (Dave Lentz)
 - Dave to report out as sub
 - Discussions started about student colloquium, Emily Chen (UC Berkeley) will be organizing virtual colloquium this year in November.
 - Todd Pearsons (Incoming WD President) discussed his upcoming duties including mid-year virtual meeting,
 - Communication platforms, WD does not have platform
 - Discussion about how other WD chapters are conducting 2021 annual meetings. Montana, Idaho, Oregon going virtual. Potential for “price break” if we coordinate with another Chapter. Still investigation those options.
 - **Action Item**: Dave will reach out to Montana Chapter for more information in terms of collaborating, i.e. dates, amount of price cut.
 - 2020 Business Meeting Update
 - Call for remaining slides/content: **Action Item**: Jose, Steve, Kelly, Chris, Sheena, Esther, student subunits to provide slides to Rob by this weekend
 - **Action item**: Rob to coordinate with Lisa about how to upload file (.mp4) to website
 - **Action item**: Jose, Steve, Kelly, Chris, Sheena, and Esther should all send slide content to Rob by Friday, 9/18.
- Past President (Steve Brumbaugh)
 - See Procedures manual and annual meeting planning guide above
- President-Elect (Dave Lentz)
 - Needs to work on Presidents Plan

6. Committee Updates

- Time and Place (Kelly Souza)
 - Reminder to the group that budgeted amounts for 2020 venue scouting which did not occur due to COVID-19, are available to be reallocated.
- Continuing Education (Stephanie Durkacz)

- Now that we have decided to have a fully virtual annual meeting, cont. ed. Committee can look into virtual courses options
- Conservation (Gary Sprague)
 - Letter submitted to USFWS and NMFS on ESA definition of “habitat”. Letter is posted to Chapter website, https://afs-calneva.org/wp-content/uploads/sites/8/2020/09/CalNeva-ESA-Habitat-Definition-2020.08.30-GRS_RGT.pdf
- Communications (Lisa Thompson)
 - Status of Chapter website, newsletter, no need for newsflash update, website updates, etc.
 - Posted new jobs to website
 - Lisa will be on vacation Sep. 25 to Oct. 4th
- Bylaws and Nominations (Ramona Swenson)
 - Added more context to Procedures Manual for process of bylaws and nominations
- Grants (Shawn Acuña)
 - There was 1 applicant for a travel grant. The applicant is a new member of the Sac-Davis subunit. She will be presenting a poster on her study to archive and examine the Rotenone and fish biomass data collected from USACE.
- Merchandise (Chris Parker)
 - Looking into more face mask options that are more durable, white and black with the option to print logo on it.
 - Still need a way to conduct online sales.
 - Potential to use outside vendor for electronic sales for virtual meeting and Chapter merch.
 - Option for student subunits to help package and ship merchandise in exchange for a packaging fee.
 - **Action item**: Christina will reach out the subunits and see if there’s interest in this.
- Policy and Resolutions (Sheena Holley), no update
- Finance (Wayne Lifton),
 - Under the assumption that we may experience highly volatile fluctuations in the stock market leading up to and through the presidential elections, Wayne suggested considering alternative financial investments (e.g. move money out of Merrill Lynch account and into bank accounts until after election results).
 - **Action Item**: Jose will ask for advice with Merrill Lynch account and report back next meeting.
- Chapter Historian (Jim Hobbs), not present
- Awards (Zach Bess), no update
- Outreach and Diversity (Esther Tracy), not present
 - Status of Cal-Neva statement on diversity and inclusion
- Native Fishes (Damon Goodman), not present
- 7. Student Subunit Updates
 - Santa Cruz Monterey Bay Area (Laura Goetz), not present
 - UC Davis/Sacramento (John Liu), not present
 - Humboldt (Michelle Loftus), not present

Next Meeting: tentatively Thursday, October 15, 2020

ADJOURN 7:43