



California-Nevada Chapter of the American Fisheries Society Executive Committee Meeting

Location: Zoom Meeting
Date: August 19th, 2021
Time: 6:00 – 7:50
Call-in: See Zoom Invitation

Meeting Minutes

1. Call to Order and Introductions
2. Verification of Quorum (Nicole Kwan) – 6:03
 - 3 elected officers and 3 standing committee chairs
 - Elected officers: Matt Young, Dave Lentz, Nicole Kwan, Rob Titus
 - Standing committee chairs: Kathleen Berridge, Jim Hobbs, Ramona Swenson, Kelly Souza
 - Student sub-units: Molly Lane, Kim Luke, Kat Dale
 - Future officer: Eva Bush
3. Agenda Review (Dave and ExComm)
 - Rob added a discussion of the Society history booth to the agenda
4. Focused Discussion/New and On-Going Business
 - Welcomed Kathleen Berridge as the new Communications chair
 - Social media
 - Dave mentioned that the Western Division is using social media more to reach out to early career folks and students and thinks this might benefit our Chapter
 - **Action:** if you are interested in helping with this, reach out to Kathleen
 - Jim reminded the ExComm that we have a Facebook, Twitter, and LinkedIn page with login information that could be passed along

- Kathleen thinks Instagram could also be a good platform for putting photos and linking for more information on the Chapter website
- Dave suggested taking lessons from our student sub-units and develop a social media usage plan with dedicate people who will help keep these up to date
- Western Division Early Career Professional Committee
 - Division invited our Chapter to join in creating a mentoring program
 - Document Dave circulated via email describes that developing this kind of program would entail, along with outlined applications for mentee/mentor positions
 - The Division also plans to offer some resources for improving diversity in membership
 - Kim mentioned that student sub-units would be very interested in a mentorship program; Molly also thinks this would offer a good opportunity for their members
 - Kim mentioned that having the program start in May would not be ideal for UC schedules, mid-June after the school year ends would be better
 - Matt will learn more from the Division on whether this plan needs input or assistance from our Chapter or if it is a template to follow as guidance for development of our own Chapter program

5. Officer Updates

- Secretary (Nicole Kwan)
 - Recent membership update as of 8/10: 352 members; up from 342 in July
 - Email from Society about new membership accounting
 - **Action:** Dave will check that Jose can address this request to set up direct deposit
 - Dave confirmed that the Chapter would like to keep a \$10 fee for members
 - ExComm voted to approve the meeting minutes from June and July

- Kathleen is working on getting access to the website and once she has that she will post the backlogged minutes from April – July
- Treasurer (Jose Setka) – not present
- President (Dave Lentz)
 - Western Division transferred Division officers – Kat Dale is the new student representative and Laurie Earley the new President-Elect
 - Division is planning its retreat but Matt will be unavailable and is wondering if Eva or Dave could attend
 - Dave suggested Eva should go to meet other Chapter presidents but Dave can go as a back-up
 - **Action:** Matt, Eva, and Dave will figure out who will attend over email
 - Chapter officer turnover will take place in September
 - Dave is still working on completing his work plan elements and will be asking committee chairs and officers for information regarding activities and accomplishments from this past year
 - This will be compiled into a Chapter report for the governor’s board
 - Established a committee for the Strategic Plan Review during the past meeting and have set up a proposed timeline for working on this plan, hoping to have it done by the end of the year
 - Suggested putting final touches on this plan during the Chapter’s annual retreat
 - Ramona suggested sharing via social media and the website that the Chapter is working on this and members are encouraged to weigh in if they have thoughts or ideas
- Past President (Rob Titus)
 - 150th anniversary celebration for the Society will take place this year at Baltimore. Claire Engle and Rob have been talking about what to do for our Chapter’s presentation and are thinking about a PowerPoint presentation that

would be running on its own at its booth at the Baltimore meeting. This would be not more than 5 minutes long and include:

- Images relevant to the Chapter
- Ideally video clips of people talking about:
 - Origin of the Chapter – looking for early officers who might be available to speak for this part
 - Reached out to Almo Cordone but learned he passed recently; suggested putting a memorial in our newsletter
 - Working on reaching out to Dennis Lee or Glenn Delisle, who may also have information on the formation of the Chapter (Delisle, especially) and its focus during the first 20 years or so
 - Advocacy
 - Highlight the winter-run listing letter signed by the Chapter
 - Diversity of fish and fisheries in the Cal-Neva footprint (maybe have Peter Moyle talk about this)
 - Changes in the Chapter over time
 - Greater representation across agencies and institutions
 - Committee work
 - Native fish committee workshops
 - Reference website
- Booth will be free but audio visual equipment rental would come with a cost as well as any potential of production help with the video clips
- President-Elect (Matt Young)
 - Matt and Jose went to the bank to get Matt a Chapter credit card but learned that everyone who needs to be on the account must be there at once so this will be tabled until everyone can make it
 - Dave will need to help register Rob and Matt for the Baltimore meeting

- Matt will be unable to make the Division ExComm meeting in September as well as the annual retreat so Eva, Dave, and Matt will coordinate who will take his place
- Will attend Division Diversity Equity and Inclusion meeting next week
- Shared write up on Owen's Pupfish that was published in the New York Times:
<https://www.nytimes.com/2021/08/16/science/owens-pupfish-pister.html>

6. Committee Updates

- Time and Place (Kelly Souza)
 - RFP for 2023 and 2024 was released and sent along with edits that Kelly added
 - Kelly shared dates that RFP was targeting for those years
 - Kelly is going to reach out to the Division to see if there is an alternative to Helms Brisco that is based on the west coast and has a better understanding of California
 - Kelly is working on the SOW with IEP and CDFW got approval to make it a 3 year contract instead of an annual one
 - Generalized the language to work for 3 years
 - Changed sliding scale payment method to 7% of total revenue payment guarantee for the Chapter
 - Kelly just needs to confirm details about use of a third party platform for credit card transactions before passing along the SOW to the ExComm for review
 - The Chapter will need to start planning for the 2022 meeting earlier than normal this year since it's in February; Eva will start thinking about this planning and the ExComm will put this topic on the agenda for next meeting
- Continuing Education (Vacant)
 - We need a new chair to take this over and help progress with plans for a fish passage workshop
 - **Action:** Matt and Dave will follow up on a couple of leads

- Might need to table the fish passage workshop and incorporate it into our annual meeting
- Conservation (Gary Sprague) – not present
 - Dave shared that the Western Division Resource Policy and Environmental Concerns Committee recently put out a white paper on the Snake River dams and are working on a letter regarding Congressman Simpson’s proposal regarding removal of the dams
- Communications (Kathleen Berridge)
 - Kathleen is going to transition into this committee chair role and Lisa will be available to share her knowledge with Kathleen as needed
 - Working on gaining access to edit the website from Society
 - An early September Newsletter will need to go out and can include the incoming president’s message, outgoing president’s message, link to pupfish article, call for officer election nominations, save the date for the 2022 workshop, and an obituary for Almo
 - Kathleen has a new afs gmail account to use for communication regarding AFS ExComm
- Bylaws and Nominations (Ramona Swenson)
 - Ramona reminded us that the next election will be for a president and secretary and will need to have the ballots out by January
 - Please let Ramona know if you have potential candidates in mind and everyone should be shaking recruitment trees
- Grants (Shawn Acuña) – not present
 - Report shared by Dave: travel grants advertised with closing date of August 6th did not get any applications
- Merchandise (Chris Parker) – not present
 - Chris did do a merchandise inventory recently while moving the items to the South Davis storage unit and sent photos around the ExComm
 - Dave and Jim discussed potentially storing the poster stands in this unit

- **Action:** Jim will ask USFWS about the status of the poster stands & coordinate retrieval
- Fundraising (Andrew Hampton) – not present
- Finance (Wayne Lifton) – not present
- Policy and Resolutions (Sheena Holley) – not present
- Chapter Historian (Jim Hobbs)
 - Report covered in the 150th history booth discussion
- Awards (Zach Bess) – not present
 - Dave mentioned that they are working on special contribution awards
- Outreach and Diversity (Esther Tracy) – not present
- Native Fishes (Damon Goodman) – not present

7. Student Sub-Unit Updates

- Santa Cruz Monterey Bay Area (Kat Dale and Molly Lane)
 - Finishing up Student Angle paper to be published in Fisheries, soft deadline of September
 - Sub-unit is going to meet in a few weeks and elections will happen in the fall
 - Kat is working on transferring to her new role on Western Division
- UC Davis/Sacramento (Kim Luke and John Liu)
 - Elections happened over the summer and new officers have been elected
 - **Action:** Kim will send Nicole updated officer contact information
 - Had first meeting today and made plans for the fall
 - Sub-unit is working on getting designation as a club but aren't sure about liability insurance or tax ID
 - **Action:** Jim will look into this and report back to Kim
- Humboldt (Taylor Zenobia) – not present
 - Nicole shared their update that many of the sub-unit members will be attending the national meeting and that their account will be set up in September and available to receive the check from the Chapter

8. Next meeting: The next meeting will be led by Matt Young on September 16th, 2021. He plans to retain the third Thursday of each month for meeting slots. The group extended a big THANK YOU to Dave Lentz who led us through unprecedented meeting conditions and who we wish to repay with a well-deserved sushi dinner as soon as conditions allow. Thank you, Dave!!!

ADJOURN 7:50