



California-Nevada Chapter of the American Fisheries Society Executive Committee Meeting

Location: Zoom Meeting
Date: July 28th, 2022
Time: 6:05 – 7:08
Call-in: See Zoom Invitation

Meeting Minutes

1. Call to Order and Introductions
2. Verification of Quorum (Nicole Kwan) – 6:03
 - 3 elected officers and 3 standing committee chairs
 - Elected officers: Matt Young, Eva Bush, Nicole Kwan
 - Standing committee chairs: Gary Sprague, Kathleen Berridge, Katie Osborn, Kelly Souza, Andrew Hampton
 - Student sub-units: Matea Djokic, Kim Luke, Hayley Mapes, Z Zenobia, Emily Nazario
3. Agenda Review (Matt and ExComm)
4. Focused Discussion/New and On-Going Business
 - 2023 Meeting
 - Kelly finally heard back from Long Beach Aquarium (she reached out several times but they were slow to response) and was assured they would prepare a draft budget for consideration by next month
 - Need to determine what should be involved for the event
 - Generally ExComm agreed just having food and drinks and the aquarium to explore would be enough
 - Kathleen suggested looping in Miranda to see if she has a preference

- Kelly suggested preparing some resiliency to her role, Eva offered to help out for this coming meeting
- Will plan to have a Long Beach planning committee meeting on August 9th or 11th
 - **Action:** Matt will reach out to Miranda to see if August 9th or 11th would work for the 2023 meeting planning kick-off
- Chapter Report Card
 - Annual report card needs to be submitted to the parent society, detailing accomplishments – has been converted to a Google Form this year with specific questions
 - Link shared with ExComm via email
 - **Action:** Eva will fill in detailed registration numbers on the report card, due August 5th
 - **Action:** Gary will add a couple of sentences and a citation regarding the Snake River paper to the report card, due August 5th
 - For the developing concerns question on the report card, Kelly mentioned the challenge the Chapter has had contending with waning support at the management level. Perhaps the parent society has ideas for demonstrating relevance.
 - **Action:** Send any concerns to Matt, that you would like included in the report card response.

5. Officer Updates

- Secretary (Nicole Kwan)
 - Membership as of 7/10 was 330, up from 326 in June
 - Making a plan to meet with Mollie and go over Secretary role and get her up to speed before September
 - Nicole will stay around a few meetings after to help out, stepping away for a bit after due to maternity leave and hoping to return when things calm down to serve on a committee
 - ExComm voted to approve June meeting minutes

- Treasurer (Jose Setka) – not present, update via email
 - Account up ~\$9,000 from June
 - Still waiting on DWR registration payment for annual meeting
 - Taxes still being sorted out
 - President (Matt Young)
 - Matt will be taking some time away for paternity leave from Jan-March
 - WDAFS updates
 - Pacific Islands Chapter has been approved
 - ExComm meeting will take place the first Sunday of the WDAFS annual meeting in Spokane and Chapter members are welcome to attend; let Matt know if interested
 - Several chapters are updating their logos to incorporate the new Society logo, may be something our Chapter needs to do in the future
 - Matt has been reaching out to committee chairs that have not been present for a while to hopefully reengage or find others with more capacity
 - Past President (Dave Lentz) – not present
 - President-Elect (Eva Bush)
 - Shared summary from the annual meeting survey via email after last ExComm meeting
6. Encourages starting the 2023 meeting planning earlier than the 2022 meeting planning started
7. Committee Updates
- Time and Place (Kelly Souza)
 - Updates covered in 2023 meeting planning discussion
 - **Action:** Matt will prepare a draft letter requesting support or sponsorship from the Aquarium of the Pacific
 - Matt asked about alternative planning support (besides HelmsBriscoe) and Kelly agreed that the Chapter should find a new, west-coast based group for 2024

- **Action:** Kelly will begin looking into alternative meeting procurement groups
 - Continuing Education (Cynthia LeDoux Bloom) – not present
 - Conservation (Gary Sprague)
 - Snake River paper cited in a recent NOAA draft paper
 - Communications (Kathleen Berridge)
 - Kathleen sent a newsletter out at the end of June recapping the meeting, putting out a save-the-date, advertising travel award
 - Job posts on social media, would like to do something more consistent but doesn't have the capacity at the moment; reach out if you are interested in helping
 - **Action:** Matt will send Kathleen President's address for the next newsletter
 - Bylaws and Nominations (Ramona Swenson) – not present
 - Kathleen mentioned that the Chapter should consider who will fill next year's Treasurer role, if Jose chooses not to run again
 - Grants (Shawn Acuña) – not present
 - Shawn received applications for the semi-annual travel award, both candidates were well-deserving and receive the award
 - Merchandise (Chris Parker) – not present
 - Exhibits/Fundraising (Andrew Hampton) – no longer present
 - Finance (Wayne Lifton) – not present
 - Policy and Resolutions (Sheena Holley) – not present
 - Chapter Historian (Jim Hobbs) – not present
 - Awards (Zach Bess) – not present
 - Outreach and Diversity (Esther Tracy) – not present
 - Kathleen mentioned/reminded that it would be good to get an activity or social event planned to keep outreach and momentum up in between meetings
 - Native Fishes (Damon Goodman) – not present
8. Committee Chair discussion

- Discussed a need for more involvement from some dormant committees
- Matt had reached out and will see if any chairs that have not been present in a while are interested in becoming more involved, otherwise the ExComm agreed to look into alternative chairs
- ExComm plans to draft minimum expectations for committee chairs and see if these need to be formally incorporated into the bylaws; could help ensure that committees remain active and also help committee chairs understand their role and commitment upfront

9. Student Sub-Unit Updates

- Santa Cruz Monterey Bay Area (Emily Nazario)
 - Took a small break after busy year, will have first meeting after the new officer turnover soon
- Davis/Sacramento (Kim Luke)
 - Will have a meeting soon about when to hold elections
 - **Action:** Matt will check in with Jose about gas reimbursement for Davis/Sac sub-unit
- Humboldt (Z Zenobia)
 - Sub-unit taking a break during the summer
- Irvine (Matea Djokic)
 - Changed over officers in May/June, waiting for everyone to complete trainings and then will be ready to re-up next year
 - Had an event at the Back Bay Science Center, turnout was low but they hope to do the event again in the fall
 - Matea will be attending the Spokane meeting
- San Luis Obispo County (Hayley Mapes)
 - Talking with professor at Cuesta college to recruit students; their semester starts in the coming weeks
 - Hayley will be attending the Spokane meeting and would like to use the Chapter social media accounts to help promote student events

- Kathleen suggested tagging the Chapter handles and send any website updates to her via email for distribution and reposting
- Matt shared that if student sub-units would like to gain Chapter support or involvement in any of their events, to please let the ExComm know

10. Next meeting: August 18th, 2022

ADJOURN 7:08