



## California-Nevada Chapter of the American Fisheries Society Executive Committee Meeting

Location: Zoom

Date: September 26, 2024

Time: 6:30-8:30 pm

1. Call to Order and Introductions (6:30)
2. Verification of Quorum (Parisa Hurley)
  - a. 3 Elected officers: Parisa, Tommy, Kim, Christina
  - b. 3 Standing committee chairs: Wayne Lifton, Kathleen, Cynthia, Maddelyn, Kim
  - c. Sub-units: Elin
3. Agenda Review (ExComm)
4. Officer Updates
  - a. Secretary (Parisa Hurley)
    - i. Current membership - 390 members
    - ii. Vote on meeting minutes for August
      1. No objections
    - iii. Chris will send out agenda in future meetings, Parisa will use as guideline for notes
    - iv. Parisa will send zoom link for every third Thursday as a series and reminders at the beginning of each meeting week
  - b. Treasurer (Thomas Agosta)
    - i. Account balances
      1. Bank of America Checking Balance as of 9/23/24: \$61,220.45
      2. Bank of America Savings Balance as of 9/23/24: \$38,796.31
      3. Merrill Lynch Balance as of 9/23/24: \$204,252.13
      4. Total: \$304,268.89 (+\$183.95 from August 15 2024)

5. Investment account change (From August 15 2024): +\$5,560.29
  6. Checking account change (From August 15 2024): -\$5,376.67
  7. Changes to the checking account were from Christina and Miranda's hotel purchase to national, Per Diem at National for presidents, Raffle Kayak Reimbursement Check, constant contact, sticker purchase, storage, 2024 AFS Travel Award, Kim's National Registration, and clover go fee.
- ii. Other updates:
1. Our tax return due to the IRS and the Charitable Trust of California are due November 15th 2024. This due date has already been extended. So we will need to meet this deadline or face penalties. I have uploaded all requested documents to the CPA smartvault account. I also followed up with the CPA and they confirmed they will complete our taxes by the deadline. They will begin working on them after 9/15 which is the for profit business deadline.
  2. I will complete and submit our raffle report form (CT-NRP-2) to the Office of the attorney general. A copy will be posted on the shared drive afterwards.
  3. We need to renew DUNS number before the next annual meeting.
- iii. Folks need to send conference receipts to Tommy (**Christina, Miranda, Kim**)
- iv. File document with Secretary of State that we completed for Sac Davis Subunit
- v. Need to have a better SOP for student sub units - need to include bank info and how it ties in with parent chapter
1. Need to verify student subunits links are active with Parent Society (**Chris with Matt assist for any contact updates**)
- vi. Tommy will check on storage unit cancellation for Davis outdoor storage unit
- vii. Planning on resigning in March
1. Position does not need to go through member voting and can be voted on by ExComm

2. Person who takes over will need to go through election cycle for September to continue term after September
- viii. Wait on getting bank cards until new treasurer role is filled (all bank signers need to be present for any changes of names or cards on account)
- c. President (Christina Parker)
- i. Western division
    1. Each chapter has a tax exemption? Are we unintentionally duplicating efforts?
    2. Might get request for annual unit report, Christina will be on lookout
    3. Western division is linking to our newsletters, need to make sure we're linked on their website
      - a. **Kathleen** will look for specific contact to send this to, thinks they're on the newsletter list
    4. USGS CoOp units reached out to Division and may be a good connection for us too
    5. New group focused on chat gpt
    6. New strategic plan coming soon
    7. Student colloquium in Denver
      - a. Make sure travel awards timing can go for this since we won't be hosting a chapter meeting in 2025
    8. Student subunit logo needs to incorporate CalNeva logo, needs to be rectified, can phase in and get assistance from chapter - **Matt Young**
  - ii. Hawaii
    1. Met with variety of officers
    2. Difficult keeping volunteers engaged across different chapters
    3. Use this year as a capacity building year
      - a. Work on bringing more people into the chapter volunteer positions
      - b. Reconnect with student sub-units

4. Respectful meetings committee - Hawai'i had a respectful meetings committee that brought in locals and Native Hawai'ians. Worth considering their policies for our future meetings
  5. Ramona's Hawai'i updates
    - a. Proposed new DEI term for folks in states where DEI is banned  
FishCAST - Fisheries cultural advocacy and sustainability team
      - i. Also a way to be more inclusive of tribal communities
  6. All day retreat and meetings in person - folks would like this - Chris will send out a poll for timing
  7. Kim's hawaii updates
    - a. Need to find ways to connect students to chapters and parent society
      - i. Maybe visit each student subunit
    - iii. Chris: will create flyers for open Cal/Neva positions to print and post up at BDSC and offices
  - d. Past President (Miranda)
    - i. Not present
    - ii. Will not do happy hour at BDSC
    - iii. Via email, *"My update is that once this conference is over, I want to start a monthly skills/science series starting in January. I'm going to work on getting a sponsor or two to fund the series so we can provide an honorarium for speakers and have it be a free event to members only. If they want to see the talks to login, then they need to be an AFS Cal-Neva member. I have a list of people I want to get in touch with to ask if they'd be free with various teaching/research topics. If you have any questions/comments on this idea, happy to chat with you!"*
  - e. President Elect (Kim Luke)
    - i. No updates
5. Student Subunit Updates - need to add from emails
    - a. Sac/Davis (Alexandra Ginez)

- i. Via email, “we are attending tabling events at the beginning of our quarter(, planning a trivia event, and still reeling from our successful fishing event from August!”
  - b. SCMBAS (Paige)
    - i. Via email, “Santa Cruz chapter has started hosting our first events of the Fall Quarter. We tabled at two club fairs at UCSC, adding 50+ new undergraduates to our email list. We are also co-hosting another welcome event (campfire, s’mores, snacks, games!) with other nature-based/sustainability clubs at UCSC in early October.”
  - c. Humboldt Cal Poly (Elin)
    - i. Elin is new president: had a large turnout at first meeting of the year in September. Next meeting is in October
  - d. SLOC (Haley)
  - e. UCI (Sam)
- 6. Committee Updates
  - ~~a. Time & Place~~
  - b. Continuing Education (Cynthia)
    - i. No updates
  - c. Awards (Zach)
    - i. Not present
  - d. Communications (Kathleen)
    - i. Need to update website (Officer updates)
    - ii. Looking to step away from communications chair
      - 1. Looking for replacement
    - iii. Working on September newsletter
  - e. Policy and Resolutions (Maddelyn)
    - i. [https://docs.google.com/document/d/1eAzNseyZB\\_PWLVBwOGdGUQ4ICNsBEI7/edit](https://docs.google.com/document/d/1eAzNseyZB_PWLVBwOGdGUQ4ICNsBEI7/edit)
    - ii. If we take policy positions, we need to lay out arguments for why we are taking them. Takes a lot of time.
    - iii. Take a more general information sharing approach for our website
    - iv. Kathleen would be the contact for updating website currently
    - v. Will continue putting together documents to add to website then will have group review
  - f. Conservation (Dave)

- Not present
- g. Bylaws & Nominations (open position)
- h. Grants (Shawn)
  - i. Not present
  - ii. Gave out one travel grant for hawaii meeting
    - 1. Kim Luke received the grant
    - 2. Will send report to Kathleen
- i. Outreach & Diversity (Ali Chu)
  - i. Not present
- j. Merchandise (Kim & Matea)
  - i. New stickers
  - ii. Consider pins - new trend in pin trading
  - iii. Consider tattoos
- k. Exhibits/Fundraising (Andrew)
  - i. Not present
- l. Finance (Wayne)
  - i. No updates
- m. Native Fishes (open position)

## 7. Other

- a. Matt Young Student Liaison Updates
  - i. Main priorities via email below
    - 1. *Reporting*
      - a. *Roster – officers over time, advisors*
      - b. *Financials*
      - c. *Activities*
    - 2. *Onboarding*
      - a. *Training*
      - b. *Expectations of the subunit*
      - c. *Expectations of the chapter*
    - 3. *Activities*
      - a. *Partnerships*
      - b. *Meeting strategic goals*

8. Next meeting: October 17th, 2024

9. Sushi: October 3rd, 2024

**ADJOURN**